



# EMD Procedural Checklist

## INTRODUCTION

The Procedural Checklist assesses the trainee's ability to safely and appropriately perform procedures.

Procedures must be assessed by an Approved Assessor (see assessment summary page for Approved Assessor Matrix).

## INSTRUCTIONS

### Trainees

Trainees are required to complete all procedures. There must be one entry for every row of the checklist.

Procedures are required to be completed as indicated in the checklist. Procedures are denoted as those to be completed on real patients (R), simulated (S), adult (A) and paediatric (P).

### Assessors

Trainees are assessed by the Approved Assessor who observes the encounter.

The Approved Assessor records their name, signature and date of the procedure on the checklist.

The Primary Supervisor is required to countersign the bottom of each page of the checklist once they have confirmed that all procedures have been assessed by an Approved Assessor (which can include a registered specialist medical practitioner with the appropriate scope of practice).

The Primary Supervisor arranges for the procedures on the checklist to be saved in the assessment area of the ACEM Educational Resources website.

ACEM Emergency Medicine Diploma (EMD)

	<b>Procedure</b>	<b>Adult (A) Paediatric (P) Simulation (S) Real Patient (R)</b>  <b>*DOPS</b>	<b>Date of procedure</b>	<b>Name of supervisor/specialist</b>	<b>Signature of supervisor/ specialist</b>
<b>Resus</b>	Emergency intubation (e.g. RSI)	R			
		R			
		R			
		R/S			
		R/S			
	Other endotracheal intubation (insertion of ETT)	R			
		R			
		R			
		R			
		R			
		R			
		R			
		R			
		R			
		R			
	Other airway procedures (either Insertion of laryngeal mask or endotracheal intubations)	R			
		R			
		R			
		R			
		R			
		R			
		R			
		R			
		R			
	Set up a ventilator for an adult in the ED	R			
		R/S			
		R/S			

		R/S			
		R/S			
	Non-invasive ventilation including BiPAP and CPAP*	R			
		R/S			
		R/S			
	Insertion of intercostal catheter	R/S			
	RSI plus set up ventilator*	R			
<b>Analgesia/pain relief</b>	Procedural sedation*	R, A			
		R, P			
	Femoral nerve block / fascia ilaca block	R			
		R/S			
<b>Musculo-skeletal</b>	Fracture or joint reduction - major/extremity*	R			
<b>Trauma</b>	Chest decompression	R/S			
<b>Cardiac</b>	Application of external pacemaker	R/S			
	Cardioversion	R/S			
<b>Circulation</b>	Arterial line insertion	R			
	Insertion of rapid infusion catheter (RIC)	R/S			
<b>Neurology</b>	Lumbar puncture*	R			
<b>Psychiatric/mental health</b>	Manage acutely behaviourally disturbed patient	R			
<b>Infectious disease</b>	Joint aspiration	R			
<b>Paediatrics</b>	Neonate resuscitation	R/S			
	CPR in the newly born	R/S			
	Neonate airway management, including use of: + airway suction + Bag ventilation + CPAP device	R/S			

	Bag ventilation	R			
		R/S			
		R/S			
		R/S			
	Endotracheal intubation	R/S			
		R/S			
	Laryngeal mask	R/S			
		R/S			
	Set up ventilator using initial settings	R/S			
		R/S			
Septic screening procedure	R				
<b>Toxicology and toxinology</b>	Interpret ECG in a poisoned patient	R			
<b>ENT</b>	Nasal packing	R			
	Chemical cautery of epistaxis	R			

Name of Primary Supervisor \_\_\_\_\_ Signature of Primary Supervisor \_\_\_\_\_ Date \_\_\_\_\_