



POLICY ON PRIVACY

1. PURPOSE AND SCOPE

- 1.1 This document is a statement of the Australasian College for Emergency Medicine and relates to issues surrounding privacy.

2 POLICY

- 2.1 The Australasian College for Emergency Medicine (ACEM) will respect the privacy of every Fellow and trainee of the College. Information provided by Fellows and trainees will be treated in accordance with the Privacy Amendment (Private Sector) Act 2000 and the New Zealand Privacy Act 1993.
- 2.2 ACEM is required to collect personal information from a Fellow for communication and administrative purposes.
- 2.3 ACEM is required to collect personal information from trainees and from other personnel associated with the individual's training program in order to administer the training program.
- 2.4 ACEM commits to ensuring that all personal information it keeps on Fellows and trainees remains accurate, complete and up to date.
- 2.5 Information held on Fellows and trainees will be stored securely and will only be provided to a third party with the consent of the Fellow or trainee.