



# Emergency Medicine Certificate

## Information for Candidates

### ***What is the Emergency Medicine Certificate?***

The Emergency Medicine Certificate is a competency-based training program that is conducted in the workplace. Candidates are required to undertake at least six months of work placement within an emergency department under the supervision of an approved ACEM Supervisor.

During these six months, candidates are also required to complete three online units which include ongoing assessment at the completion of each module. The three units within the EM Certificate are:

- Undertake initial assessment and management
- Manage common emergency presentations
- Participate in clinical support activities and administration

### ***What are the requirements for the course?***

Candidates are required to complete a number of workplace-based assessments during the six month placement. This includes:

- 5 x mini-CEX encounters
- Completion of a procedural checklist
- 6 x DOPS (Direct Observation of Procedural Skills) encounters
- 2 x Case-Based Discussions

Other requirements include:

- Certification in BLS and ALS
- Successful completion of ELS course

The final assessment for this course includes a one-hour online multiple choice examination taken under supervision, and a final report by the supervisor.

### ***Are there any pre-requisites?***

Candidates must be medical practitioners who hold current registration to practise medicine in a State or Territory of Australia or in New Zealand. Candidates must also have completed their second postgraduate year.

### ***Who can supervise me?***

Supervision must be undertaken by a FACEM who has completed the Course in Clinical Supervision. It is requirement that all candidates identify a willing supervisor before registering in this course. A minimum of 30% of the candidate's workplace practice must be under the direct supervision of a FACEM.

### ***Can anyone else assess my performance in the workplace?***

Any FACEM who has undertaken the Course in Clinical Supervision may undertake the workplace-based assessment of a candidate.

### ***Can I have any of my previous time working in the emergency department recognised for the certificate?***

The EMC is a workplace-based qualification and as such, the nominal period of six months ***under the supervision of a qualified supervisor*** is considered a mandatory part of this program. Those six months must occur under a FACEM who has completed the supervisors' course. Six months is considered the minimum time required to demonstrate the required level of competence in the identified units, however it may take some candidates longer than the minimum six months to develop skills to the required level.

### ***How do I access the online learning modules?***

Once you have paid your registration fee, you will be issued with your log in details and instructions on using the College's e-learning site. The modules within the Certificate are designed to promote self-directed learning and candidates will work through the modules at their own pace. Candidates are expected to complete ALL assessments within the modules as the final multiple choice exam will be constructed using questions from within the learning modules.

### ***What is an e-portfolio?***

The e-portfolio is an online storage facility where candidates upload scanned documents (e.g. ELS, BLS, ALS) assessment results, procedural checklist, case-based discussions and reflections of learning. This e-portfolio is shared with the supervisor and will contribute to the candidate's final assessment.

### ***Do I have to pass all the assessment tasks?***

Candidates are expected to achieve competence in all the areas listed within the curriculum. There are multiple opportunities to achieve competence within the program, and individuals should continue to practise and improve skills in order to achieve the desired level of competence.

### ***When can I sit the MCQ exam?***

Once a candidate has completed six months of supervised practice and successfully completed all the requirements of the program including a satisfactory final report from the supervisor, they may sit the MCQ Exam.

### ***What if I fail the final MCQ examination?***

Candidates who are unsuccessful in the MCQ examination will be required to repeat the examination within two weeks and will be required to pay an administration fee of \$500. Only candidates who have received a satisfactory final report from their supervisor will be able to re-sit the examination.

### ***Is there support available?***

Phone support is available from the College's education staff and there will also be an opportunity to participate in online tutorials which will be recorded and available for viewing.

### ***How do I register?***

Registrations for the 2011 program will open on January 1<sup>st</sup>, 2011. After this date, candidates should contact Helen Kaminski [helen.kaminski@acem.org.au](mailto:helen.kaminski@acem.org.au) for an application form. The first program will commence in mid-2011.

### ***What is the registration fee?***

The cost of undertaking the Emergency Medicine Certificate is \$2,000 (including GST). This covers the cost of the provision of online learning modules, access to the e-portfolio, ongoing support, online examination and issuing of certification.

Candidates will be granted associate membership of the College and will pay an annual fee of \$880 (including GST) to be registered with the College's CPD for Non-Specialists' program. This fee is payable by the 31<sup>st</sup> January of the year following the candidate's completion of the Emergency Medicine Certificate.