



MODIFIED ACEM CPD REQUIREMENTS FOR MEMBERS WORKING OUTSIDE AUSTRALIA AND AOTEAROA NEW ZEALAND

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1. PURPOSE AND SCOPE

The Australasian College for Emergency Medicine (ACEM; the College) provides a Continuing Professional Development (CPD) Program to ensure medical practitioners practising in the field of emergency medicine maintain and improve their knowledge and skills as applicable to their professional practice. The ACEM CPD Program is designed to meet the requirements of the Medical Board of Australia (MBA) and the Medical Council of New Zealand (MCNZ) and enables participants to meet the Standards for continuing medical registration and recertification in Australia and Aotearoa New Zealand.

As outlined in [Regulation E](#), participation in the ACEM CPD program is a mandatory requirement of membership of the College. Members working outside Australia and Aotearoa New Zealand are not required to meet the requirements of the Medical Board of Australia (MBA) and the Medical Council of New Zealand (MCNZ) and therefore, the ACEM CPD program requirements have been modified for this cohort. The ACEM CPD requirements for this cohort of members are referred to as *Modified ACEM CPD Program requirements for participants working outside Australia and Aotearoa New Zealand*.

The purpose of this document is to outline the CPD program requirements for those ACEM CPD Program participants who work outside Australia and New Zealand and are **not** registered to practice medicine in Australia or Aotearoa New Zealand.

2. Modified ACEM CPD Program requirements for participants working outside Australia and Aotearoa New Zealand

2.1 Annual Modified ACEM CPD program requirements for members working outside Australia and Aotearoa New Zealand and are **not** registered to practice in Australia and Aotearoa New Zealand

- Minimum of 50 hours of CPD activities from the 3 CPD categories:
No minimum requirement required in any category.
 - Educational Activities
 - Reviewing Performance
 - Measuring Outcomes
- Minimum of one (1) each of Airways, Breathing and Circulation procedural skills – by performance, teaching or supervision
- Professional Development Plan (including the setting of goals at start of year and review and reflection at the end of year)

2.2 Cycle Modified ACEM CPD program requirements for members working outside Australia and Aotearoa New Zealand

- Minimum of 12 different scope of practice procedural skills by performance, teaching and supervision ¹
- Minimum of one (1) each of Airway, Breathing and Circulation procedural skills by performance

3. My ACEM CPD Portal recording

All participants are required to maintain an online record of their CPD activity in My ACEM. All activities must be recorded by the close of the relevant CPD year recording period (31 January) and CPD cycle.

¹ The ACEM Procedural Skills List is available on the ACEM website

4. Professional Development Plan

A Professional Development Plan (PDP) recorded for an over-seas jurisdiction and subsequently uploaded to the My ACEM portal, will be accepted as meeting the ACEM PDP requirement provided it is relevant to an emergency medicine scope of practice.

4.1 Educational Activities

The ACEM CPD program recognises *Educational Activities* that have a demonstrable link to an emergency medicine scope of practice. Activities completed in other CPD programs that have an emergency medicine scope of practice entered in to the ACEM CPD portal will be accepted and will count toward the required hours in the *Educational Activities* category.

4.2 Reviewing Performance Activities

Activities in the *Reviewing Performance* category focus on the clinician rather than the scope of practice, therefore activities in this category completed for another CPD program will generally be accepted as relevant for the ACEM CPD Program and, when entered in to the ACEM CPD portal will count towards the required hours in the *Reviewing Performance* activities category.

4.3 Measuring Outcomes Activities

Activities in the *Measuring Outcomes* category are largely methodology and process focussed and therefore activities in this category completed for another CPD program will generally be accepted as relevant for the ACEM CPD Program and, when entered in to the ACEM CPD portal will count towards the required hours in the *Measuring Outcomes* activities category.

4.4 Procedural Skills

ACEM CPD participants who record *Procedural Skills* in another CPD program may re-enter these skills in the My ACEM portal and have them counted as part of the ACEM CPD procedural skills requirement provided that these skills are listed on the [ACEM Procedural Skills List](#).

5. ELIGIBILITY AND APPLICATION PROCESS

5.1 Eligibility

These Modified ACEM CPD program requirements for members working outside Australia and Aotearoa New Zealand are available only to ACEM members who have been working outside Australia and Aotearoa New Zealand for at least 12-months and who are **not** registered to practice medicine in Australia and Aotearoa New Zealand.

5.2 Application

Members wishing to undertake the Modified ACEM CPD program requirements are required to register their interest using the application form – ***Application for Participation in Modified ACEM CPD Program Requirements for Participants Working outside Australia and Aotearoa New Zealand*** available via the ACEM website.

Evidence of employment in a jurisdiction outside Australia or Aotearoa New Zealand is required as part of the application process. Members will be required to reapply at the beginning of each CPD year that they continue to work in a jurisdiction outside Australia or Aotearoa New Zealand.

Members who apply to register to practice in Australia and Aotearoa New Zealand at any time during the CPD year will need to complete the ACEM CPD program requirements for the relevant CPD year.

5.3 Revision History

Version	Date of Version	Pages revised / Brief Explanation of Revision
v1	Aug 2021	Guide created to reflect the changes to the ACEM 2021 CPD program and 2021-2023 CPD Cycle