



Australasian College
for Emergency Medicine

ACEM Foundation Global Emergency Care Scholarship

Policy FND376

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Document review

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| Timeframe for review: | Every two (2) years or earlier if required. |
| Document authorisation: | ACEM Board |
| Document implementation: | ACEM Foundation Committee |
| Document maintenance: | Manager, Membership and Culture |

Revision history

| Version | Date | Revisions |
|---------|---------|---|
| v1 | Apr-13 | Approved |
| v2 | Feb-15 | Eligibility requirement varied (re visa application) |
| v3 | Mar-16 | 2.1, 2.2, 2.3, 2.4, 2.5, 2.6, 2.7, 3, 3.1, 3.2, 3.3, 4, 5.1 |
| v4 | Oct-18 | 1, 2.1, 2.2, 2.3, 2.5, 3.2, 3.3 |
| v5 | Sept-21 | Updated to scholarship title Update to eligible nominators Update to virtual registrations as addition to nature of the award (accounting for hybrid events) Updates to appropriate language throughout Update to name of adjudicating committee Update to document responsibilities |
| v6 | Feb-22 | Update to selection process; final decision by the ACEM Board |
| v7 | June-22 | Update to terminology and layout to align with current ACEM standards |
| v8 | Feb-23 | Removal of the 2022 International Conference of Emergency Medicine |

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1. Background and purpose

The ACEM Foundation recognises that increasing the knowledge, networking opportunities and professional recognition of doctors or other emergency care health professionals from low and middle-income countries (LMICs) is an essential step in reducing health disparities experienced in these countries. The purpose of the ACEM Foundation Global Emergency Care Scholarship (Scholarship) is to provide opportunities and benefits for the awardee, the country of origin of the awardee, and for ACEM (the College) Fellows and trainees.

The purpose of the Scholarship is to:

- support doctors or other emergency care health professionals from low and middle-income countries (LMICs) to attend the ACEM Annual Scientific Meeting (ASM) to provide a form of professional development, networking opportunities and professional recognition;
- promote and support emergency care in LMICs;
- promote the work of ACEM fellows and trainees in LMICs;
- enhance the status of emergency medicine (EM) and emergency care development in LMICs within the College.

2. Definitions

For the purposes of this policy:

Fellow

means those defined in the ACEM Membership Regulations as being ‘Fellows’ of the College.

Good Standing

means a Fellow who is currently compliant with all relevant ACEM renewal of membership requirements and has no financial debts to the College, or a FACEM trainee who has no financial debts to the College and has fulfilled all training and assessment requirements applicable to their stage of training.

Host

means the Fellow or FACEM trainee who submitted the nomination.

Low and Middle-Income Countries (LMIC)

are as defined by the ACEM COR446 *Policy on Defining ‘Developing Country’*.

Scholar

means the person or persons to whom the funds in question were allocated. Where more than one person is the recipient of funds, a reference to the ‘scholar’ includes a reference to all those scholars.

Trainee

means trainees enrolled in the FACEM Training Program.

3. Nomination process

3.1 Eligibility criteria – Nominator

To be eligible to nominate a recipient for the scholarship, the nominator must be an ACEM Fellow or FACEM trainee who:

- (i) has developed linkages with the nominee through undertaking global emergency care development activities in the nominee’s country; and

- (ii) is willing to accept responsibility for arranging a suitable program for the nominee (in liaison with the Global Emergency Care Committee (GECCo); and
- (iii) must attend the ACEM College Ceremony and ASM and be willing to act as a personal host for the nominee (for in-person applicants only), and
- (iv) is of Good Standing with the College.

3.2 Eligibility criteria – Nominee

To be eligible to be nominated for a scholarship, the nominee must be a doctor or other emergency care health professional from a LMIC, as defined by the ACEM COR446 *Policy on Defining ‘Developing Country’* who:

- (i) is an actual or potential leader in the development of emergency care in their country; and
- (ii) has secured a committed sponsor who will host them and arrange their program (for in-person applicants only); and
- (iii) will make a presentation on the challenges and opportunities relating to the development of emergency care in their country at the ACEM ASM in the relevant year (for in-person applicants only); and
- (iv) with informed consent will give permission for ACEM to use their ASM presentation and professional information, including a photograph, for the purposes of publishing in the ASM program and other promotional material (for in-person applicants only); and
- (v) can apply for their visa to travel to Australia/New Zealand at least three months prior to the month of the ASM in the year of the application (for in-person applicants only).
- (vi) ACEM Fellows or trainees can nominate more than one person for a Scholarship.

3.3 Nominations

Eligible persons interested in nominating an individual(s) for the scholarship will be required to complete and submit the appropriate form. All requirements and any accompanying information specified on that form must be completed and submitted by the deadline specified by the College.

4. Selection process

4.1 Selection criteria

- a. Nominations for the scholarship will be assessed according to the extent to which the nominee demonstrates evidence of:
 - (i) capacity to present at the Annual Scientific Meeting (for in-person applicants only); and
 - (ii) actual or potential leadership capacity in emergency care within their country; and
 - (iii) engagement in an area of work that will benefit from the opportunities and learning experiences provided at the Annual Scientific Meeting; and
 - (iv) explanation of the value of the scholarship for themselves, their environment, and their country; and
 - (v) be from a country with strong ACEM linkages and have well established relationships with FACEMs and/ or ACEM trainees themselves; and
 - (vi) have a FACEM or ACEM trainee reference.

- b. It is also preferable that:
- (i) there is scope for the FACEM/ ACEM trainee sponsor (or other FACEMs/ ACEM trainees) to support the development of emergency care in the nominee's country; and
 - (ii) the nominee is from region which is a priority for ACEM; and
 - (iii) the nominee has no previous record of attendance at any major emergency medicine or emergency care conference(s); and
 - (iv) the Scholarship(s) are awarded to nominees from a diverse group of countries, regions, and cultures; and
 - (v) the awarding of the Scholarship to the individual will significantly contribute to the overall development of emergency care and may benefit broader strategic goals of ACEM / GECCo in a particular country or region.

4.2 Adjudication

A panel of three (3) or more members from the Global Emergency Care Committee (GECCo) shall adjudicate all eligible nominations using the pre-defined scoring criteria. Social and cultural factors which may impact on the logistics of an individual candidate's attendance at the ACEM ASM may be considered during the selection process (for in-person applicants only). Diversity of nominees will also be sought. Using the scores, the nominees will be ranked and the shortlist of candidates, two more than the available number of scholarships will be recommended to the ACEM Foundation for their consideration.

The ACEM Board shall determine the recipient(s) of the award. The decision of the ACEM Board will be final and no correspondence will be entered in to.

All parts of the selection process must be strictly adhered to and conducted in accordance with the College *Conflict of Interest Policy* (COR139).

5. Scholarship

5.1 Nature of scholarship

The Global Emergency Care Scholarship provides an amount up to AUD\$8000 per recipient, with a maximum of AUD\$50,000 awarded annually.

The Scholarship will fund attendance at the ACEM Annual Scientific Meeting (ASM) either in person and/or virtually. It shall be used to cover ASM registration and if in-person attendance, the return economy-class airfares, visa, accommodation, travel and living expenses while the recipient is in Australia or New Zealand. The expected length of stay for awardees is nine (9) days.

The awarding of virtual registration may be included or additional to this annual amount and will be provisional to the format of the ASM. The decision of virtual registration delegation will be made to ensure maximum reach, attendance and participation of emergency care professionals based in LMICs.

The Scholarships are awarded annually. If no applicant meets the criteria in a particular year, then the scholarship(s) will not be awarded.

5.2 Acknowledgment of scholarship

The In-person recipients are presented with a certificate acknowledging of the scholarship at the College Ceremony held in the year the scholarship is awarded.

An electronic certificate will be sent to virtual recipients once confirmation of online registration is received

6. Conditions of scholarship

6.1 Host obligations

The Host shall accompany and act as a guide and mentor to the Scholar when attending the College Ceremony and the Annual Scientific Meeting.

6.2 Reporting obligations

The Scholar shall provide a report detailing their experience to the ACEM Foundation two months following the scholarship.

The GECCo Coordinator shall provide a report detailing the expenditure charged to the scholarship to the ACEM Foundation two months following the scholarship.

7. Associated documents

- FND441 Global Emergency Care Scholarship Nomination Form
- FND442 Global Emergency Care Scholarship Score sheet
- COR139 Conflict of Interest Policy
- COR446 Policy on Defining 'Developing Country'



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